

NON-FINANCIAL MEMORANDUM OF UNDERSTANDING

MUSLIM COUNCIL OF CALGARY REPRESENTED BY ISLAMIC ASSOCIATION OF NW CALGARY

AND

(RECEPIENT)

---

Made effective the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

WHEREAS:

MUSLIM COUNCIL OF CALGARY is an umbrella organization for many Calgary based Sunni Muslim organizations and oversees the two charitable organizations i.e. Muslim Association of Calgary and MCFC.

AND WHEREAS The OBJECTS OF **MAC and MCFC** are:

1. To promote the pursuance of Islam as a way of life;
2. To establish, maintain and support a mosque and the lands on which it is located with services conducted in accordance with the tenets and doctrines of the Islamic faith;
3. To do all such things ancillary and incidental to the attainment of the above-mentioned charitable objects.

AND WHEREAS, THE BYLAWS OF MAC AND MCFC STATE THAT The **MCC** shall be the sole representative of its Membership in the City of Calgary and shall administer the affairs of the MAC / MCFC in all things and make or cause to be made, for the MAC / MCFC, in its name, any kind of contract which the MAC/ MCFC may lawfully enter into and, except where prohibited by law, or as hereinafter provided, generally, may exercise all such other powers, and do all such other acts and things as the MAC/MCFC is authorized to exercise and do without limiting the generality of the foregoing, the MCC shall be responsible for among other things stated in MAC/MCFC bylaws and/or bylaws of its affiliated organizations:

- (i) the supervision, conduct and promotion of religious affairs;
- (ii) the delegation of duties and responsibilities to the Committee in accordance with community requirements;
- (iii) the coordination of efforts of different groups and further the Islamic cause;
- (iv) the creation of a conducive environment for harmony among different communities with the MAC and MCFC
- (v) public relations, including the appointment of any Member as provincial or regional representatives who shall act as liaisons between the MCC and other local, regional, provincial or national Muslim communities;
- (vi) introducing and welcoming new Muslims

**THIS IS A GENERAL MOU FOR COLLABORATION B/W MCC, REPRESENTED HERE BY**

\_\_\_\_\_

**and**

\_\_\_\_\_

**TO AGREE TO COLLABORATE, SUPPORT AND ENHANCE ROLES OF EACH OTHER FOR THE OBJECTIVES THAT ARE COMMON BETWEEN THESE ORGANIZATIONS**

The proposed activities must not conflict with any pre-existing initiatives of MCC or its affiliate organizations. However, similar initiatives may be supported if agreed by both parties.

The recipient organization will be able to book spaces within MAC/MCFC/ Affiliate organization's properties well in advance. Any cancellation of this MOU will automatically cancel any bookings within those spaces. There will be no fee for any bookings related to common objectives. However, no fundraising will be allowed on the premises unless approved separately by MAC or MCFC, the two organizations responsible for financial accountability. Any longer-term bookings for a maximum period of one year, will need the approval of the Board of Directors of MCC's local representative organization. Any long-term bookings may also be cancelled at host organizations discretion if conflicts arise due to non-compliance.

Any organization charging fee prior to their activities must declare on their promotional material that space given by the MCC affiliate organization has been donated without charges if such is the case. Both organizations will be able to use either logos for promotional material.

While using MCC related properties, all recipient organizations must respect the local rules, take full responsibility for any liabilities and indemnify the MCC and its affiliate organization from liabilities of damage to persons or properties. On the other hand, any damage done to the MCC related properties will be compensated by the organization holding the programs.

For any programs held on a non-MCC related properties, any damages incurred may be compensated depending on the nature of the damage or the cause or any legal outcomes from such events.

This MOU does not commit to any financial support from either organization. However, a separate financial support MOU may be signed if needed. Those financial joint ventures will be arranged in compliance with the applicable Canada Revenue Agency Guidelines to assist in the carrying out of its charitable objectives.

Exception to the above rule may be a small fee for centre's upkeep and cleaning which will be used to keep the facility in good functioning state. In addition, a damage deposit fee may also be levied if necessary. The guest organization must also sign in and out of the register before and after the event.

**Purpose**

This relationship is established by the parties hereto to pursue common goals, defined herein as:

---

**[Name the area of collaboration such as youth and community development].**

This MOU will help both organizations to focus on the converging goals and to help develop a strong network in support of common objectives consisting of all or some of the following:

1. Support vulnerable communities in Calgary;
2. Support each other in empowering youth through peer support networks, career mentorship, research and education
3. Support each other to facilitate partnerships with other similar institutes or organizations with common goals
4. Support each other to develop local pool of resources
5. Support each other for organization of conferences and workshops with agreement and planning including agreeing on themes and purposes of these conference and speakers
6. Support each other to create a plan to improve the status of the Muslim Community in general with a special focus on youth, women, seniors and those who are venerable such as disabled or those suffering from mental illness.
7. Any other goals with mutual agreement

**Duration**

This MOU shall become effective upon signature by the authorized officials from MCC/ MAC / MCFC or other MCC affiliated local organizations and representatives of the

---

**[Recipient organization]** and will remain in effect for a period of one year or until terminated by either organization with a prior notice.

Each page to be initialled and use next page for signatures:

**MCC representative organization:**

\_\_\_\_\_

Calgary, Alberta

1. Representative Name: \_\_\_\_\_

Position: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Recipient Organization Name:**

\_\_\_\_\_

Recipient Representative Name: \_\_\_\_\_

Representative Position: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Date: \_\_\_\_\_

**MCC representative organization:**

(MCC representative authorized signature)

Witness

Position: \_\_\_\_\_

Date: \_\_\_\_\_

**Recipient Organization Name**

(Recipient authorized signature)

Witness

Position: \_\_\_\_\_

Date: \_\_\_\_\_